

# AKA AKA SCHOOL POLICY DEVELOPMENT

## POLICY - POLICY-MAKING

### RATIONALE

Policy making is the process by which the board establishes its mandate to fulfil its governance role in the school.

### PURPOSE

Policy statements provide effective guidelines for actions in all areas of the school's operation (NAG1-6). A clear process for policy-making will therefore be available to all personnel involved in the Board's policy-making process.

### GUIDELINES

- 1) All final policy decisions will be made by the Board.
- 2) Policies will be approved only at Board meetings.
- 3) All policies shall be written, clearly defined, reflecting the school's Mission Statement and the aims and objectives laid out in the National Education and National Administration Guidelines.
- 4) Policies are presented to the Board and parent community for feedback before final approval.
- 5) All policies are subject to a regular review process over a timetabled three year period.
- 6) There shall always be a concern for the legality of all proposed policies. Where advisable, steps shall be taken to ensure that no statute or existing board policies are contravened by the proposed policies.

### CONCLUSION

Clear policies will result in reasonable expectations and well advised outcomes.

**FORMULATED BY:** Ross McGowan

**APPROVED:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**REVIEWED:** \_\_\_\_\_