

AKA SCHOOL PRIMARY SCHOOL POLICY DEVELOPMENT

POLICY - USE OF THE SCHOOL GROUNDS, FACILITIES & EQUIPMENT (excluding Hall Hire)

RATIONALE

The Board of Trustees recognises the value of the community having access to and use of the school grounds and certain facilities.

PROCEDURES

This school and its Board of Trustees recognises the need

- 1) To make the grounds and facilities available to approved individuals and organisations.
- 2) To ensure that the above approved individuals or groups respect and care for the school grounds and facilities.
- 3) To ensure that the above persons are accountable for any damages incurred or for undesirable behaviour.
- 4) To establish a means of monitoring the condition of the grounds and facilities after usage.
- 5) Dogs are not allowed onto school grounds and the Board of Trustees will supply signs to make the public aware.
- 6) That visitors are aware of possible and potential hazards, how they access related information and what procedures they follow to report hazards.
- 7) That the school and grounds is a smoke free zone.

GUIDELINES

- 1) The Board of Trustees will empower the Principal as Manager to
 - a) approve
 - b) monitor
 - c) handle and deal with complaints
- 2) The Board will ensure that when the swimming pool is made available to the community the pool rules will be displayed and enforced. Users will be required to pay a fee to cover maintenance and chemicals.
- 3) The Board will ensure the school grounds, facilities and equipment are available to the community.

- 4) Community groups will be required to book the Aka Aka School and community hall as per guidelines of the Hall Society.
- 5) School grounds and equipment are available for hireage to community groups. There will be a hireage fee for school grounds and equipment and an agreement to replace any damaged equipment. The hirer will be responsible for leaving the school grounds and/or equipment in a tidy clean manner.

CONCLUSION

The school believes that it has an obligation to the children and the community to provide access to school property and selected facilities.

FORMULATED BY: R. McGOWAN

APPROVED: _____

DATE: _____

REVIEWED: _____